

**St Peter's Catholic Primary School
PFA**

Minutes of Meeting Date 10.01.2023

PRESENT	APOLOGIES	ABSENT
Carol Baron Pierina Bayle Ria Whitehead Katie Johnson Christine Crowley Debs O'Kane Sarah G Sbongile C		Alex Evans Allyson O'Neil Georgeta Mutu Leami Rhian Jackson Anne M Katarzyna S

AGENDA
<ol style="list-style-type: none"> 1. Present and Apologies 2. Debrief of Curry and Quiz Evening 3. Alterations to PFA Postholders 4. Term Cake Sale/ School Disco 5. Hot Choc Fridays/ Tuck Shop 6. Fund Raising Ideas 7. Yr. 6 End of Year celebrations 8. AOB 9. Date and time of next meeting

ITEM		ACTION	WHO BY	RAG
1	Present and Apologies	Everyone happy. No discussion necessary.		
2	Debrief of Curry and Quiz evening	<p>Very Positive feedback from both school members, parents and children.</p> <p>Net Profit: £336</p> <ul style="list-style-type: none"> • CB commented that for the next 'Quiz Night' we do, can we be mindful of the recycling. • SG put forward that we need a cleaning rota for after the meal as there were members who missed the entirety of the 2nd half due to cleaning up. • SG mentioned that after being on the winning team she felt it would've been better if they had won some sort of prize for the children in the team. • KJ suggested that the next quiz be an Easter Quiz. No date settled on. 		
3	Alteration to PFA Postholders	<ul style="list-style-type: none"> • Due to personal reasons KD has decided to step down from post. • For the purpose of this meeting CB is currently chairing this meeting. • By completion of a vote during this meeting it was voted that RW becomes Chair for the 		

		<p>interim between now and the beginning of the next Academic Year meeting.</p> <ul style="list-style-type: none"> • RW accepted the role of Chair. • The rest of this meeting was therefore chaired by RW. 		
4	Term Cake Sale/ School Disco	<p>Next School Disco: Thurs 27th April End of year disco: Fri 14th July KS1: 17:00 – 18:00 KS2: 18:15 – 19:30</p> <p>Next Cake Sale: Kings Coronation – Friday 5th May</p> <ul style="list-style-type: none"> • CB suggested Donuts worked well last time. • KJ suggested a 'Coffee Morning' to coincide with the welcoming of the 'New Intake' parents. This might be a good opportunity to recruit. 	RW to see if Alex is happy to provide disco equipment for these dates.	
5	Hot Choc Fridays/ Tuck Shop	<p>10.03.23 – Kate and Ria 17.03.23 – Christine and Pierina 24.03.23 – Kate and Ria 31.03.23 (13:00 finish + Easter Egg Hunt) – Ali and Margaret</p>		
6	Fund Raising Ideas	<p>Car Boot Sale: CB Approved on the condition that a Business Plan is drawn up and approved.</p> <p>Outdoor Cinema: CB approved. Entertainment License needs to be looked into + Screen Rental prices.</p> <p>Fireworks night: CB approved.</p> <p>Penny Pots. CB approved.</p> <p>Break the Rules Day. CB not approved.</p>		
7	Yr. 6 End of Year celebrations	<p>Students are already going away for 2 nights to the Forest of Dean.</p> <p>KJ suggested a Leavers Party with a Festival Theme. 'Leavers Fest' is to be the title. RW and CB approved.</p> <p>We will also be funding the Leavers books.</p> <p>Leavers Hoodies are not to be funded by the PFA as an external company will be producing them and selling them independently of the school.</p>		
8	AOB	<p>PB is required to collect the post from the Reception desk.</p> <p>Womens/Mothers Day wrapping room. Its been agreed to leave this as a potential for next year. It's currently to close to the dates to execute this successfully this year.</p>		
9	Date and time of next meeting	Mon 24 th April @ 19:30		